



CORNERSTONE PROPERTIES LTD.

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Tel: (250) 475-2005 Fax: (250) 475-2008

NOTICE TO VACATE

BUILDING #: _____ SUITE #: _____ ADDRESS: _____

To: **CORNERSTONE PROPERTIES LTD.**

I/We _____ Do HEREBY GIVE
NOTICE THAT I/We Will Be VACATING THE PREMISES KNOWN AS:

ON THE _____ DAY OF _____ 20_____.

THIS NOTICE TO VACATE IS GIVEN ON _____ 20_____.

REASON FOR VACATING: _____

- () I/WE ARE IN A MONTH TO MONTH TENANCY
 - () I/WE ARE IN A FIXED TERM TENANCY THAT EXPIRES ON _____, 20_____
- I UNDERSTAND THAT I AM RESPONSIBLE TO PAY LIQUIDATED DAMAGES IN THE AMOUNT OF \$_____, AND WILL BE RESPONSIBLE FOR ADVERTISING AND THE MONTHLY RENTAL AMOUNT OF \$_____ UNTIL THE PROPERTY HAS BEEN RE-RENTED.

I, THE UNDERSIGNED AUTHORIZE CORNERSTONE PROPERTIES LTD. TO SHOW THE PREMISES TO PROSPECTIVE TENANTS ON WEEKDAYS (MONDAY TO FRIDAY), BETWEEN THE HOURS OF 9:00AM AND 6:00PM.

I, THE UNDERSIGNED AUTHORIZE CORNERSTONE PROPERTIES LTD. TO GIVE OUT INFORMATION PERTAINING TO MY TENANCY TO PROSPECTIVE LANDLORDS.

TENANT SIGNATURE

TENANT(S) SIGNATURE

FORWARDING ADDRESS:

PHONE #: _____ RECEIVED BY: _____

I, THE UNDERSIGNED, BEING A DULY AUTHORIZED AGENT FOR THE LANDLORD, AGREE TO MAKE ALL REASONABLE ATTEMPTS ON BEHALF OF THE LANDLORD, TO RE-RENT THE SUITE AFORESAID.